

BUILDING AND HOUSING CODE BOARD
Regular Meeting
October 7, 2025

The regular meeting of the Building and Housing Code Board was held on Tuesday, October 7, 2025, at 8:00 A.M., in the Third Floor Conference Room in City Hall.

Board Members Present:

Willie Delfs
Bruce Kalin
Troy Pelchat
Ryan Bolinger
Robert Dandurand
Corey Erickson
Larry Still

Board Members Absent:

Brian Crichton
Todd Hagaman

Staff Present:

Marty Dougherty
ED/CD Director
Darrel Bullock
ISD Manager
Brittany Sykora
Operations Coordinator
Henry Henchal
Plan Examiner
Nicole DuBois City Attorney

Guest Present:

Todd McInerney
CW Suter

The meeting was called to order by Willie Delfs at 8:01AM. Motion was made by Robert Dandurand to approve the minutes of July 1, 2025, meeting Ryan Bolinger seconded. All board members voted "aye", motion carried.

Old Business

- Status of new Building Codes
 - In Legal review, to become effective by January 1, 2026

Confirmation of Application(s):

- No new applicants

New Business

- New Stationary Engineer Application Affidavit was reviewed. Motion was made by Ryan Bolinger to approve new affidavit form, seconded by Robert Dandurand. All board members voted "aye", motion carried.
- Todd McInerney, CW Suter, was introduced and appeared before the board to address a grievance about the energy code interpretation of ventilation design requirements for commercial properties. This was discussed at length. Darrel Bullock will see what neighboring cities are doing, revisit code commentary and as well as check with ICC for their interpretation and/or direction, to eliminate the burden of interpretation. He will work with Mr. McInerney to resolve discussed issues. Darrel does not want to be more restrictive than the state, unless safety dictates the City needs to be.

No further business to discuss. A motion was made by Rob Dandurand made a motion to adjourn meeting at 9:22AM and was seconded by Troy Pelchat. All members present voted "aye", motion carried.

Willie Delfs, Chairperson

Darrel Bullock, Inspection Services Manager,
Inspection Services Division